

AYSO REGION 91 PLAYER REFUND REQUEST POLICY

A **WRITTEN REQUEST (NO EXCEPTIONS)** for a Player Refund must be made via US mail **ONLY**. There will be no verbal or e-mail requests for refunds taken. The request must CLEARLY state the players name and age, reason for withdrawal (please note any reason given will not delay your request) and address to which refund should be mailed. All refunds are based on the postmarked date. Any team uniform received must be returned to the league. The refund check will be made out to the person who signed the registration form, unless otherwise noted. Refunds shall be made as follows:

Refunds will only be honored with:

- The Registration Receipt
- A completed Refund Form
- A pre-stamped postage paid envelope for return of refund

Players in Divisions: U16, U19

Post marked before July 1st

Players in Divisions: U5, U6, U8, U10, U12, U14

Post marked before September 1st

Registration Fees Minus \$20.00 processing fee for any player dropped before July 1st.
Minus \$25.00 uniform fee. (\$25.00 will be included in refund if uniform has been returned)

Refund request post marked after dates above **NO REFUND (with exception to special circumstances)**

Refunds may take up to 2 weeks to process.

Mail refund requests to:

**AYSO Region 91 – League Player
Refund Request
P.O. Box 6733
Lancaster, CA 93539-6733
(661) 945-0207**

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AYSO REGION 91 LEAGUE PLAYER REFUND REQUEST

Player(s) Name: 1. _____
Coach(s) name: _____ League Team Div: ____
Uniform Received: Yes ____ No ____ If yes, Jersey Number: _____

Player(s) Name: 1. _____
Coach(s) name: _____ League Team Div: ____
Uniform Received: Yes ____ No ____ If yes, Jersey Number: _____

My Child(ren) will not be able to participate in the AYSO Region 91 League Play previously paid for due the following Reason:

Person Requesting Refund: _____ Phone #: _____
Please Mail my refund to: _____

FOR OFFICE USE ONLY

Postmarked (if applicable): _____ Date Processed: _____ Check # _____
Total Refunded: _____ Letter sent: _____